

Guidelines for the issue of the Copy of Answer Scripts of the failed subjects

(A candidate cannot apply for a copy of the answer script if he/she has passed in that subject)

1. Candidates for all the Undergraduate and Postgraduate Courses are eligible to apply for a copy of the answer script.
2. For MBBS, MD, MS, BDS & MDS courses, the issue of copy of the answer scripts is permissible only for those candidates who have passed the Clinical/Practical examination.
3. Issue of Copy of answer scripts shall not be permitted in respect of the scripts of Practical/Clinical/Viva-voce examination.
4. Application for the Copy of answer scripts should reach the JSSAHER within 10 working days of the announcement of results on the website (Application Format is Annexed).
5. Application should be sent through the Head of the Institution in the prescribed form.
6. Applications received from the candidates directly by the JSSAHER and incomplete applications and applications received after the due date will be summarily rejected and further communication will not be entertained.
7. Fees: Rs.1500/- (One thousand five hundred only) per paper. Fees once paid will not be refunded on any account.
8. Before providing copies of evaluated answer scripts to the applicants, verification and retotaling will be carried out. Applicants need not separately apply for retotaling.
9. Scanned copy of the evaluated answer script along with the Marks statement shall be sent to the applicant's personal email ID only within 30 days of receipt of application at JSSAHER.
10. The cover page containing the Register number is removed to conceal the identity of the candidates concerned and a Numerical Code will be allotted before taking up the evaluation process of answer scripts. Hence the scanned copy of the script will not have the cover page.
11. Copy of answer scripts are given to candidates for their personal reference only and for self-assessing their performance in the examination in order to improve their answer presentation in the future.
12. Neither the applicant nor any other person can use the answer script to dispute or challenge the quality of assessment or quantum of marks assigned to the answers therein.

13. We also invite the attention of Candidates to the Declaration contained in their application, whereby it is incumbent upon them to keep the custody of these certified copies to themselves only and not part with them under any circumstances.
14. Candidates have no right to claim any additional marks based on self-assessment/assessment made by any other person.
15. Evaluation of the theory answer scripts are carried out as per the Central Assessment Program (CAP) of JSSAHER. The revaluation is not permissible for the answer script, which has been subjected to multiple valuations by independent examiners.
16. The applicants, who find that any of the answers was not evaluated, or any totaling error is noticed, may point out the same and submit their representation along with a copy of the answer script supplied to them within 15 days. No other query regarding the evaluation of the answer script shall be entertained.
17. Notwithstanding any other provision contained in any part of the University Rules, the decision taken by the competent authority of the University in respect of marks/grades awarded shall be final and binding on the candidate concerned.

Sd/-

Controller of Examinations

From
Name of the Candidate:
Mobile No.:
Email ID:
Name of the Institution:

To
The Controller of Examinations
JSS Academy of Higher Education & Research, Mysuru - 570015

Sir,

Application for the Issue of Copy/ies of answer scripts.

I have not passed the following subject (s) in the theory examinations conducted by the JSSAHER held during:

1. Register Number :
2. Name of the Course :
3. Copy/ies of answer scripts requested :

	Subject/Paper	Marks Obtained
1.		
2.		
3.		
4.		
5.		

4. I request you to furnish copy/ies of my answer scripts of the above subject(s)/paper.

Declaration:

- a) I have thoroughly read and understood the "JSSAHER Guidelines for the issue of the Copy of Answer Scripts of the failed subjects" and abide by the same.
- b) I will keep the custody of these copies to myself only and not part with them under any circumstances.
- a) Neither I nor any other person acting on my behalf will challenge the standard of evaluation or in any manner, misuse or allow to misuse the copy/ies of the answer scripts.

Date:

Candidate's Signature

Enclosure:

- a) Written statement of the candidate (in own handwriting) of the reason for obtaining the copy/ies of answer scripts.
- b) Receipt of Payment of fees - Rs.1500/- (Rupees one thousand five hundred only per paper).
- c) Photocopy of the mark sheet (Web result copy).

Forwarded

Signature of the Head of the Institution with seal